

Annex to the Children Online Protection Lab Charter

Governance

General Assembly:

All supporters are invited to participate in general assembly meetings.

The General Assembly is invited to gather for an annual plenary meeting to discuss priorities targeted by the Laboratory.

The General Assembly may meet throughout the year to share best practices and progress as a community, and receive updates on experimentations from the General Secretariat.

Supporters are encouraged to support the development, implementation and/or scaling of experimentations supported by the Laboratory. Supporters may also take on the role of outreach and sourcing of projects that can be run through the Laboratory.

General Secretariat:

The General Secretariat manages the everyday operations of the Laboratory, ensures proper communication between supporters as well as with the public.

The Secretariat is responsible for managing the well-functioning of the Laboratory's activities, for coordinating meetings of the General Assembly, Executive Committee and supporting the Expert Advisory Group.

Executive Committee:

The Executive Committee is composed of members representing each sector (a seat for each government, 3 representatives of companies or platform from the private sector, 3 representatives from the civil society, and 3 academic representatives) that are nominated by supporter organizations from their sector to represent diverse views from their sector, for 2-year mandates, renewable. To ensure both continuity and renewal, one third of the committee is renewed every year. The General Secretariate has a permanent seat within the Executive Committee.

The Executive Committee approves decisions, based recommendations from the Expert Advisory Group and General Secretariat.

Expert Advisory Group:

Composed of diverse experts and members of the community, the Expert Advisory Group is formed to bring a diverse mix of expertise, views and experience, to support the selection and evaluation of projects. Its members are proposed by the General Assembly and approved by the Executive Committee, and bring various perspectives on the potential for experimentation projects to be supported by the Laboratory.

The Group helps inform the Executive Committee and wider Laboratory community on various elements, including providing insights related to specific evaluation criteria during selection and evaluation of the projects.

Enrollment process for supporters:

The enrollment process for new supporters follows five steps:

1. Introductory meeting(s) with the General Secretariat
2. Official request to join the Laboratory as supporter
3. Presentation to the General Assembly
4. Recommendation from the General Assembly
5. Public Announcement by the General Secretariat

Process of Experimentation:

Priority themes for the year:

During the annual General Assembly plenary meeting, the General Assembly identifies priority themes for the coming year.

A call for projects follows this decision to gather applications and address those priorities within the year-cycle.

Call for projects:

Any supporter or non-supporter organization (company, public entity, international organization or civil society) can submit a project which addresses one of the priorities set by the General Assembly.

There is no restriction in the nature of projects proposed to the Laboratory. They can be technical, educational or organizational.

Any project application must contain at least the following elements:

- *A description of the project explaining in particular how it addresses one of the priority problematics*
- *A protocol to evaluate its efficacy and impact*
- *A statement of needs, a list of resources that would help the project lead to run the experiment, including any anonymized data that are deemed necessary to the evaluation with respect to privacy, relevant regulations and ethical standards.*

Project selection:

After the closing of the call for projects, submissions are reviewed by the Expert Advisory Group on the basis of evaluation criteria stated in the Call for projects. The Expert Advisory Group provides their recommendations to the General Assembly, during which supporters share which experimentation projects they wish to support as a community for the following year. The final selection of project is validated by the Executive Committee.

Selected projects will then move through the process of experimentation, and benefit from the support of voluntary supporters. Three to five projects are expected to be selected each year.

Project experimentation:

After a pool of selected projects is formed, they can be supported by voluntary and relevant supporters with the appropriate capacities.

Project leads are expected to help carry on the evaluation in accordance with the determined protocol.

There is no expectation that supporters back any particular experimentation though supporters are encouraged to show their involvement in the Laboratory in good faith by regularly supporting projects they deem the most promising, in particular ones that they have not submitted themselves.

Project evaluation:

After the experimentation phase is closed, data and reports of the experiments are produced by project leads, validated by active supporters, and shared with the Expert Advisory Group. The latter will provide expert opinion and recommendations on the efficacy and limits of the project in a final report that will be shared within the Laboratory's community.

The results of the experiments will be showcased at the end of every cycle during the annual plenary meeting.